

# OWNERS CONSENT FORM

Shoalhaven City Council

Development and Environmental Services Group • [www.shoalhaven.nsw.gov.au](http://www.shoalhaven.nsw.gov.au)

Administration Centre, Bridge Road, Nowra

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This form may be used where the owners consent on the standard application form is incomplete.

Please indicate the Development/Construction/Drainage application type:

- Consent to lodge a Development Application
- Consent to modify a Development Consent (Section 96)
- Consent to lodge a Complying Development Certificate
- Consent to lodge a Construction Certificate Application
- Consent to lodge a Drainage Application (Section 68)

**1**

## PROPERTY DETAILS

Flat/street no.

Street

Town or Locality

Lot or Portion Nos.  Section (where relevant)

DP or Parish Name

*You can find the lot no., section and DP no. on a map of the land; on the title documents for the land; or on your rates notice.*

**2**

## DA APPLICANT'S NAME ONLY

Full Name

**3**

## DESCRIBE YOUR PROPOSAL

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(Note: Include the use of any buildings)*

**4**

## OWNER'S DETAILS

All Owner's Name(s)

Postal Address

Postcode

Telephone No. (Bus)

**5**

## OWNER'S DECLARATION

The owner(s) of the land to be developed must sign the application. If you are not the owner of the land, you must have **all** the land owners sign the application. If the land is Crown land, an authorised officer of the Department of Lands must sign the application. If the land is owned by Council, the General Manager, or delegate must sign the application.

As the owner(s) of the above property, I / we consent to lodgement of this application:

I/We hereby permit any duly authorised officer of the Council of the City of Shoalhaven to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the Act(s), Regulation or Planning instrument.

I/We acknowledge that parts of this form marked External Masterview will be published in DA Tracking on Council's website.

Signature

Name

Date

Signature

Name

Date

If the land is owned by a private company (P/L) the signature of at least one (1) director residing in Australia is required. In the case of a public company, the signatures of three (3) directors are required, two (2) of which must reside in Australia. If a company signatory, indicate position held.

**Please refer to information on the reverse of this form concerning access to information, privacy notification and DA tracking.**

## INFORMATION REGARDING LODGEMENT OF A DEVELOPMENT APPLICATION (DA)

### 1. Access to information

Section 12 (1) of the Local Government Act states that persons are entitled to inspect the current version of a development application (within the meaning of the Environmental Planning and Assessment Act 1979) and associated documents.

However Section 12 (1A) states:

"a person does not have the right to inspect so much of a development application, or an application under Part 1 of Chapter 7 for approval to erect a building as consists of:-

(a) "the plans and specifications for any residential parts of a proposed building, other than plans that show its height and its external configurations in relation to the site on which it is to be erected".

For more information please refer to Council Privacy Management Policy – available on Council's website [www.shoalhaven.nsw.gov.au](http://www.shoalhaven.nsw.gov.au).

### 2. Privacy Notification

The information on this form is being collected by Council for administrative and assessment purposes. It will be used by Council staff and other organisations for the purpose mentioned and may be included on a public register. Persons identified on this form may at any time, apply to Council for access or amendment of the information.

### 3. Masterview and Development Application (DA) Tracking

Masterview is a software product that allows customers to view plans, details and to track the progress of a Development Application throughout the assessment process.

It represents key milestones in the Development Application process however, it is not a detailed history. Persons wishing to confirm information in detail should contact Council via either the email facility at the bottom of the website DA tracking window, of each DA listed or in writing in order to obtain a written response.

The information that can be viewed on Masterview is clearly labelled on the primary application form. All pages labelled 'External Masterview' will be publicly accessible through Council's website. Pages marked 'Internal Masterview' will not be publicly accessible through Council's website.

Documents associated with the DA will be accessible on DA Tracking online, in accordance with Council policy.